

CITY OF FORT ATKINSON
City Council Minutes ~ October 6, 2020

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:00 pm via Zoom.

ROLL CALL.

Present: Cm. Kotz, Cm. Housley, Cm. Johnson, Cm. Scherer and Pres. Becker. Also present: City Manager, City Attorney, City Clerk/Treasurer, City Engineer, Wastewater Supervisor, Water Supervisor and Park & Recreation Director.

APPROVAL OF MINUTES OF SEPTEMBER 15, 2020 REGULAR COUNCIL MEETING AND SEPTEMBER 28, 2020 SPECIAL COUNCIL MEETING.

Cm. Scherer moved, seconded by Cm. Housley to approve minutes as presented. Motion carried via Zoom.

PUBLIC HEARING

None.

PUBLIC COMMENT

None

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

a. Resolution requesting exemption from County Library Tax.

Manager Trebatoski stated this is an annual resolution for exemption.

Cm. Johnson moved, seconded by Cm. Housley to approve and adopt Resolution requesting exemption from County Library Tax. Motion carried unanimously via Zoom.

b. Resolution to combine wards 1-9 and utilize one ballot box for November 3, 2020 General Election.

Clerk Ebbert discussed the necessity to combine wards for one ballot style and the convenient use of badger books for Election Day voters. One ballot box will be used for Election Day voters and their ballots.

Cm. Housley moved, seconded by Cm. Scherer to approve and adopt Resolution to combine wards 1-9 and utilize one ballot box for November 3, 2020 General Election. Motion carried unanimously via Zoom.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

a. Minutes of Airport Committee meeting held September 10, 2020.

b. Minutes of Transportation and Traffic Review Committee meeting held September 10, 2020.

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the Reports of Officers, Boards and Committees. Motion carried via Zoom.

UNFINISHED BUSINESS

a. *Review and approve Ordinance to repeal and re-enact Chapter 15 of the Municipal Code as "Chapter 15: Zoning Ordinance."*

Engineer Selle stated this is the second reading of the Ordinance.

Cm. Kotz moved, seconded by Cm. Johnson to move the Ordinance to its third reading. Motion carried unanimously via Zoom.

b. *Review and approve Ordinance to repeal and re-enact the "City of Fort Atkinson Zoning Map" as the City's Official Zoning Map, replacing all previously approved zoning maps.*

Engineer Selle stated this is the second reading of the Ordinance.

Cm. Kotz moved, seconded by Cm. Scherer to move the Ordinance to its third reading. Motion carried unanimously via Zoom.

c. *Review and approve search firm to assist in recruitment of candidates for hiring of a new City Manager.*

The Council shared their comments following the firm presentations from their Special Council Meeting.

Cm. Kotz moved, seconded by Cm. Johnson to select firm PAA to assist in recruitment of candidates for hiring of a new City Manager for a fee of \$12,500 for professional services plus any direct consultant expenses not to exceed \$500. Motion carried unanimously via Zoom.

NEW BUSINESS

a. *Review and approve draft report of Sewer Utility rate structure and plant improvements.*

Engineer Selle introduced Trilogy Consulting who was contracted to analyze the sewer utility's rate structure with slated plant improvements. Trilogy representatives provided the draft report and address future rate increases and improvements to the treatment plant.

Cm. Kotz moved, seconded by Cm. Scherer to accept and file the draft report of Sewer Utility rate structure and plant improvements. Motion carried via Zoom.

b. *Review and approve additional scope for SEH to develop Official City Map.*

Engineer Selle reviewed the estimate for the official city map. The original contract estimate with SEH was \$39,000, under the budgeted \$60,000. Therefore, funds remain to cover the official map.

Cm. Scherer moved, seconded by Cm. Johnson to approve the additional scope for SEH to develop Official City Map not to exceed \$10,000. Motion carried unanimously via Zoom.

c. *Review and approve bid for fiber installation and purchase of cable and splicing.*

Engineer Selle reviewed the bids for fiber installation for the Municipal Building, Water Office on Water Street, Police Department, Fire Department and the Library. An additional quote was requested to extend the network to the Klement Business Park, the Wastewater Treatment Plant and the Hackbarth Road Water Tower/Office. Three quotes were received with Midwest being the lowest at \$44,975. Funds exist from the Routes to Recovery through the Department of Administration, approximately \$80,000. Another funding source for this project will be the Klement Business Park infrastructure improvements in the amount of \$25,000.

Cm. Kotz moved, seconded by Cm. Johnson to approve the quote from Midwest for \$95,970.50 for fiber installation and purchase of cable and splicing not to exceed \$108,707.00. Motion carried unanimously via Zoom.

MISCELLANEOUS

a. Granting operator licenses.

Cm. Johnson moved, seconded by Cm. Scherer to approve the granting of operator licenses. Motion carried via Zoom.

b. Adjourn to closed session after regular council meeting pursuant to Section 19.85 (1)(c)(e)(g), Wisconsin Statutes, to consider personnel matters, sale of property, and to confer with legal counsel.

Cm. Kotz moved, seconded by Cm. Johnson to adjourn to closed session after regular council meeting pursuant to Section 19.85 (1)(c)(e)(g), Wisconsin Statutes, to consider personnel matters, sale of property, and to confer with legal counsel. Motion carried unanimously via Zoom.

Council will not reconvene into open session.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Kotz moved, seconded by Cm. Johnson to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried unanimously via Zoom.

ADJOURNMENT

Cm. Kotz moved, seconded by Cm. Johnson to adjourn the meeting. Meeting adjourned at 8:34 pm.